

The Friends of The Dorsetshire Regiment
The Devon & Dorset Regiment and The Rifles Regiment War Memorials
MINUTES

The Friends
The Wykings, 13 Church Hill
Enmore Green, Shaftesbury
Dorset SP7 8QR

b. Administration:

- (i) SH was requested to:
 - draft the invitation with the Town Hall as the Committee's correspondence address and with the 'RSVP' date to be Friday 08 JUL 16.
 - send the invitation to Civic Dignitaries, others on the Shaftesbury RBL list for Remembrance, and all on the list of donors.
 - include a plan of the town showing the Cemetery and the RBL Hall.
- (ii) TL would send the invitation to military recipients.
- (iii) RM would supply SH with the RBL Remembrance list.
- (iv) LD would supply SH with the list of donors and contact details where known.
- (v) RM would provide the RBL Hall as the venue for refreshments and the Branch would provide those refreshments.
- (vi) RM would contact the Manger of Tesco (former RN) to request a contribution to the refreshments and additional parking.
- (vii) Parking arrangements would be discussed at the site meeting to follow immediately after the present meeting, but they should for guests with mobility problems to be parked close to the site.

c. Stores

- (i) RH would provide 'No Waiting' cones
- (ii) RH would provide chairs for the Town Band
- (iii) SH would provide chairs for guests who needed to sit
- (iv) TL would produce the Order of Service, for distribution on the day by the ACF ushers

d. Security and Safety

- (i) SH would discuss security with the local civilian Police
- (ii) RM would request Comdt ACF Dorset to provide 6 x senior ACF Cadets to act as parking marshalls/ushers.
- (iii) SH would request the St John Ambulance guests to double as First Aiders